

**STATE BUILDING CODE TECHNICAL REVIEW BOARD
MEETING MINUTES
September 17, 2021
Henrico County Twin Hickory Area Library
5001 Twin Hickory Road, Glen Allen, Virginia 23059**

Members Present

Mr. James R. Dawson, Chairman
Mr. W. Shaun Pharr, Esq., Vice-Chairman
Mr. Vince Butler
Mr. Daniel Crigler
Mr. Alan D. Givens
Mr. David V. Hutchins
Mr. Joseph Kessler
Ms. Joanne Monday
Mr. Aaron Zdinak, PE
Ms. Elizabeth White

Members Absent

Ms. Christina Jackson
Mr. Eric Mays, PE
Mr. J. Kenneth Payne, Jr., AIA
Mr. Richard C. Witt

Call to Order

The meeting of the State Building Code Technical Review Board (“Review Board”) was called to order at approximately 10:00 a.m. by Secretary Travis Luter.

Roll Call

The roll was called by Mr. Luter and a quorum was present. Mr. Justin I. Bell, legal counsel for the Board from the Attorney General’s Office, was also present.

Approval of Minutes

The draft minutes of the May 21, 2021 meeting in the Review Board members’ agenda package were considered. Mr. Crigler moved to approve the minutes as presented. The motion was seconded by Mr. Zdinak and passed with Mses. White and Monday abstaining.

The draft minutes of the July 16, 2021 meeting in the Review Board members’ agenda package were considered. Ms. Monday moved to approve the minutes as presented. The motion was seconded by Mr. Pharr and passed with Messrs. Butler, Hutchins, and Kessler and Ms. White abstaining.

Final Order

Appeal of Monica and Michael Davis: Appeal No. 21-02:

After review and consideration of the final order presented in the Review Board members’ agenda package, Mr. Kessler moved to approve the final order as presented. The motion was seconded by Mr. Butler and passed with Mses. White and Monday abstaining.

Appeal of Anthony T. Grant Jr.: Appeal No. 21-03:

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After review and consideration of the final order presented in the Review Board members' agenda package, Mr. Kessler moved to approve the final order as presented. The motion was seconded by Mr. Crigler and passed with Ms. White and Monday abstaining.

Public Comment

Chair Dawson opened the meeting for public comment. Mr. Luter advised that no one had signed up to speak. With no one coming forward, Chair Dawson closed the public comment period.

Secretary's Report

Mr. Luter provided a copy of the 2018 Interpretation Booklet to the Review Board making them aware that the Booklet was completed and in the process of being published.

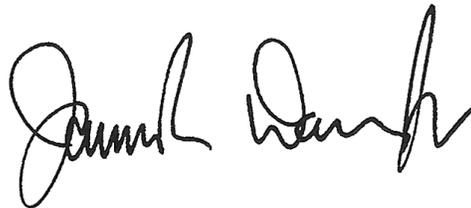
Mr. Luter informed the Board of the current caseload for the upcoming meeting scheduled for November 19, 2021.

Attorney Bell provided legal updates to the Board.

Adjournment

There being no further business, the meeting was adjourned by proper motion at approximately 11:00 a.m.

Approved: February 11, 2022



Chair, State Building Code Technical Review Board



Secretary, State Building Code Technical Review Board